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To: Year 10, 11, 12, 13 Parents

Dear Parents

**The Portsmouth Grammar School Careers and Gap Year Convention
Thursday 17 February 2011 6.00 pm – 8.00 pm in the David Bawtree Building**

The School's Careers and Gap Year Convention will take place on Thursday 17 February and I would like to invite you and your son or daughter to this event. The Convention hosts a great many delegates representing a wide range of employment, gap year and educational organisations. They have been invited not to recruit but to offer pupils a chance to speak with people who have current knowledge of individual professions, educational requirements and how career paths might progress.

This event is of particular importance and benefit to pupils in Years 10, 11 and 12, but is also open to members of Year 13 who would like to learn more about the range of careers and opportunities open to them. We put great emphasis on pupils taking an active part in the choice and planning of education and career decisions so we hope all members of these years will attend. In addition, parents are, of course, most welcome to attend. Further details will be available nearer the time, but at this stage we would appreciate it if the evening of 17 February could be kept free to ensure maximum pupil participation.

Can you help us?

Each year a wide selection of professions are represented at the Convention, but each year our pupils have a greater range of interests. If you are involved in any of the following areas – Finance, Music, Photography, Politics, Sport, Tourism, Writing and Publishing - could you spare some time to man a stand at the Convention to answer pupils' questions about your work and the career path you followed? If you think you can help us I would be pleased to hear from you. My direct line and email address are at the top of this letter. I will be happy to give you with further details and answer any questions.

Other Careers events in the Spring Term:

10 January	-	Deadline for completion of Year 12 COA Centigrade Questionnaire
15 March	-	Army Liaison Officer visit
17 March	-	RN/RM Liaison Officer visit
23 March	-	RAF Liaison Officer visit

Our popular series of Working Lunches will continue throughout the year and dates will be advertised via tutors, on the School website and the VLE.

Yours sincerely

**Andrew Hogg
Head of Careers**