

10 September 2010

**To Parents of all Year 12 Pupils**

Dear Parents

On Wednesday 6 October at 7.30 pm we will be holding a drinks reception for the parents of all pupils in Year 12 and I hope very much that you will be able to attend.

The occasion will provide an opportunity early in the academic year for you to meet socially with those colleagues who are most closely concerned with your son or daughter, in particular, your son's or daughter's tutor, their Head of House and members of the Sixth Form Team. It is also a good chance for you to meet the parents of other Sixth Form pupils.

The reception will be held in the Dining Hall. Parking will be available in the Main Quad and the venue will be clearly signposted.

In order that we may make the necessary arrangements, I would be grateful if you could complete the slip below and return it to Mr J K Herbert (Sixth Form Co-ordinator) by 24 September.

I look forward to seeing you

Yours sincerely

**Helen Linnett**  
**Assistant Head of Sixth Form**

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**To: Mr J K Herbert, Sixth Form Co-ordinator**

1/We will be able to attend the Year 12 Parents' Reception on Wednesday 6 October 2010

Name (s) .....

Date .....

Signed .....

Parent/Guardian of .....

House .....