

05 September 2011

Dear parent

IGCSE English Trip to see *Journey's End* – Wednesday 28 September 2011

As part of the English Literature IGCSE, all pupils study R.C. Sherriff's *Journey's End* in preparation for the examination in June 2012. To support pupils' study of this text, we have managed to secure tickets for a matinee performance of David Grindley's international multi-award winning production on Wednesday 28 September 2011 at 2.30pm.

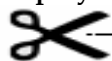
Pupils will attend periods 1 and 2 as normal, and then register in the quad with their English teacher at 11am. We will then travel by coach to The New Victoria Theatre in Woking for the 2.30pm matinee performance. Prior to this, pupils will have the opportunity to eat their lunch so will need to bring a packed lunch. They may also wish to bring some money for a theatre programme and snacks, however, pupils must not eat during the production. Pupils will be expected to wear full school uniform. The cost of this trip, which includes travel and tickets, is £23.

The duration of the performance is 2 hours and 46 minutes and we plan to return to school for 7pm. Please ensure that arrangements have been made for the safe collection of your child from the school grounds at this time.

This production has had excellent reviews from *The Times* who have awarded it four stars for being 'Searing drama. Unforgettable'. Pupils will certainly benefit from experiencing a live production in preparation for their imminent mock examinations in January. Please complete the reply slip below, indicating your method of payment, and return to your child's English teacher or to me, Miss Hart.

Kind regards

Miss B Hart
Deputy Head of English



To: Miss B Hart, English Department, The Portsmouth Grammar School, High Street, Portsmouth

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Name of Pupil _____ Tutor/House _____

I am happy for my son/daughter to attend the above production *Journey's End* and I agree to the amount of £23 being added to my school account.

Signature _____ Date _____
(Parent/Guardian)

Parental Consent and Information Form

This completed consent/information form must be with the Trip Leader by the date specified in the covering letter, otherwise the pupil will be unable to be included in the party.

Title of Trip:	IGCSE English Trip to see <i>Journey's End</i> at Woking	Date:	Wednesday 28 September 2011
Pupil Details			
Pupil's full name:		Date of birth:	
Home address and contact address (if different):			
In an emergency I can be contacted as follows:	Home Tel:		Work Tel:
	Mobile:		email
If not available, please contact the following person:		Tel:	

Medical Information: Please tick Yes or No for each question and give details for each 'Yes'			
Does your child:	NO	YES	DETAILS
suffer from any allergy to food, medication, fur, bee sting etc.?			
currently receive treatment for or take any medication for or suffer from any medical condition?			
carry an inhaler, epipen, insulin kit or other? If yes, please ensure that a second labelled inhaler, epipen etc. is given to the Trip Leader for safe keeping.			
have any special dietary requirements?			
suffer from vertigo (fear of heights)?			
suffer from travel or motion sickness?			
Is there any physical activity your child may not participate in?			

Please Turnover

		NO	YES	DETAILS
Has your child had any recent illness or injury? If yes, please give details of what and when.				
Has your child had a tetanus injection in the last 10 years?				
Contact details for doctor: Name:	Address:		Tel:	
Please add any additional information you may consider the school should know. Please feel free to contact the Trip Leader if you would like to discuss particular needs more fully.				
Please ensure that you inform the Trip Leader of any changes to this information before the start of the trip.				
Conduct during the Trip				
<p>Pupils are expected to obey instructions given by the staff of any establishment visited, and activity instructors, as well as teachers. Normal school rules apply. In the very unlikely event that a pupil fails to comply, staff reserve the right to remove a pupil from a trip and make arrangements for their return home at parents' expense. In this situation no refund of trip fees would be payable.</p> <p>Pupils are expected to take responsibility of all belongings, especially valuables, in accordance with arrangements specific to the trip. These are not covered by the school insurance policy.</p>				
Consent Declaration				
<p>I, being the parent/guardian of the child named at the head of this form, give consent for him/her to attend the proposed activity.</p> <p>I have read and understood the expected code of conduct and agree that my son or daughter will abide by these instructions.</p> <p>I realise that in some cases the activities offered have some risk involved which may be of a type not encountered during normal life and that this risk whilst small, cannot be eliminated without making the activity pointless. Portsmouth Grammar School has done its utmost to minimise and manage these risks.</p> <p>I give consent for him/her to receive emergency medical treatment, including anaesthetic and/or blood transfusion, as considered necessary by any medical doctor present, should the need arise. I have informed the school of all medical conditions or treatments that he/she suffers from or requires to maintain health. I agree to inform the group leader of any change in medical condition.</p> <p>I am aware that the school has a detailed policy on the safe running of educational visits, which can viewed on the school website.</p> <p>Name: _____</p> <p>Signature and date: _____</p> <p>Relationship to child: _____</p> <p>Please return the signed form to the Trip Leader</p>				