

05 September 2011

Dear Parents

**Theatre Trips for Year 13 Drama on 15 September and 13 October 2011**

I have arranged two theatre trips for the A level Drama class this first half of term and I would like all of the members of the group to take part in both visits.

The first trip will be to see the live broadcast of *One Man Two Guvnors* at Cineworld in Chichester. We will meet at the cinema in Chichester at 18.45. If there are pupils who need transport from Portsmouth to Chichester and back I will arrange minibus but otherwise I will expect pupils to make their own travel arrangements. This is a superb National Theatre production of a set text which the group are studying for their written examination. The play is transferring to the West End and I recommend that pupils see the live stage version if possible in addition to the broadcast. The cost of the trip is £15.

The second trip is to see *Decade*, a new site specific play about 9/11 directed by Rupert Goold. There has been considerable publicity about this production and I think it will give the pupils an excellent opportunity to see some very powerful drama, which they can write about in their AS examination in January. The performance takes place in an office block in St Katherine's Docks in London. We will be leaving school at 15.00 and travelling by train and on foot or by tube depending on the weather. I expect that we will return to Portsmouth and Southsea station at approximately midnight. The cost of the trip is £45.

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To: Mark Smith, Drama Department, The Portsmouth Grammar School, High Street, Portsmouth

**Drama trip to Chichester on Thursday 15 September 2011**

Name of Pupil \_\_\_\_\_ Tutor/House \_\_\_\_\_

I am happy for my son/daughter to attend the above production of *One Man Two Guvnors* and I agree to the amount of £15 being added to my school account.

Signature \_\_\_\_\_ Date \_\_\_\_\_  
(Parent/Guardian)



To: Mark Smith, Drama Department, The Portsmouth Grammar School, High Street, Portsmouth

**Drama trip to London on Thursday 13 October 2011**

Name of Pupil \_\_\_\_\_ Tutor/House \_\_\_\_\_

I am happy for my son/daughter to attend the above production of *Decades* and I agree to the amount of £45 being added to my school account.

Signature \_\_\_\_\_ Date \_\_\_\_\_  
(Parent/Guardian)

Please return the signed permission slip and completed consent form to me at PGS as soon as possible. One week before the date of the trip I will release the empty places on the trip to pupils in other classes.

Any pupils unable to take part in the trip should make an effort to see the two productions independently of the school in order to be able to take part in the class discussions.

I can be contacted during the trips on 07919956484 except during the performances themselves.

Yours faithfully

Mark Smith  
Director of Drama

**Parental Consent and Information Form**

This completed consent/information form must be with the Trip Leader by the date specified in the covering letter, otherwise the pupil will be unable to be included in the party.

<b>Title of Trip:</b>	<b>Theatre Trips for Year 13 Drama to Chichester &amp; London</b>	<b>Date:</b>	<b>15 September and 13 October 2011</b>
<b>Pupil Details</b>			
Pupil's full name:		Date of birth:	
Home address and contact address (if different):			
In an emergency I can be contacted as follows:	Home Tel:		Work Tel:
	Mobile:		email
If not available, please contact the following person:		Tel:	

<b>Medical Information: Please tick Yes or No for each question and give details for each 'Yes'</b>			
Does your child:	NO	YES	DETAILS
suffer from any allergy to food, medication, fur, bee sting etc.?			
currently receive treatment for <b>or</b> take any medication for <b>or</b> suffer from any medical condition?			
carry an inhaler, epipen, insulin kit or other? If yes, please ensure that a second labelled inhaler, epipen etc. is given to the Trip Leader for safe keeping.			
have any special dietary requirements?			
suffer from vertigo (fear of heights)?			
suffer from travel or motion sickness?			
Is there any physical activity your child may not participate in?			

Please Turnover

		NO	YES	DETAILS
Has your child had any recent illness or injury? If yes, please give details of what and when.				
Has your child had a tetanus injection in the last 10 years?				
Contact details for doctor: Name:	Address:		Tel:	
Please add any additional information you may consider the school should know. Please feel free to contact the Trip Leader if you would like to discuss particular needs more fully.				
<b>Please ensure that you inform the Trip Leader of any changes to this information before the start of the trip.</b>				
<b>Conduct during the Trip</b>				
<p>Pupils are expected to obey instructions given by the staff of any establishment visited, and activity instructors, as well as teachers. Normal school rules apply. In the very unlikely event that a pupil fails to comply, staff reserve the right to remove a pupil from a trip and make arrangements for their return home at parents' expense. In this situation no refund of trip fees would be payable.</p> <p>Pupils are expected to take responsibility of all belongings, especially valuables, in accordance with arrangements specific to the trip. These are not covered by the school insurance policy.</p>				
<b>Consent Declaration</b>				
<p>I, being the parent/guardian of the child named at the head of this form, give consent for him/her to attend the proposed activity.</p> <p>I have read and understood the expected code of conduct and agree that my son or daughter will abide by these instructions.</p> <p>I realise that in some cases the activities offered have some risk involved which may be of a type not encountered during normal life and that this risk whilst small, cannot be eliminated without making the activity pointless. Portsmouth Grammar School has done its utmost to minimise and manage these risks.</p> <p>I give consent for him/her to receive emergency medical treatment, including anaesthetic and/or blood transfusion, as considered necessary by any medical doctor present, should the need arise. I have informed the school of all medical conditions or treatments that he/she suffers from or requires to maintain health. I agree to inform the group leader of any change in medical condition.</p> <p>I am aware that the school has a detailed policy on the safe running of educational visits, which can viewed on the school website.</p> <p>Name: _____</p> <p>Signature and date: _____</p> <p>Relationship to child: _____</p> <p>Please return the signed form to the Trip Leader</p>				