

02 September 2011

Dear Parents

Year 9 Activities Day on the Isle of Wight – Monday 26 September 2011

I am writing to provide details of the forthcoming trip to the Kingswood Centre on the Isle of Wight. All pupils in Year 9 are expected to participate in this trip for which there is no charge.

During the day pupils will participate, in groups, in a number of outdoor activities designed to develop leadership, cooperative and personal skills through enjoyable, practical activities. Each pupil will participate in a number of the following activities: Nightline, Leap of Faith, Problem Solving, 3G, Team Challenge and others. Staff from the centre will run and supervise the activities but their Tutor and Deputy Heads of House will also be with them throughout the day. Details of each activity and of the centre itself can be found on their website at www.kingswood.co.uk (click on the Isle of Wight Centre).

Pupils will be active and outdoors for the whole day and will therefore need practical clothing - this should include strong shoes/trainers, **long sleeves, long trousers**. They should bring a second pair of trainers/plimsoles to change into for travelling home – they will not be allowed to get on to the coaches in muddy footwear. It would also be sensible to bring a spare set of clothes in a small bag to change into before travelling home and should bring a carrier/plastic bag to put their muddy clothes into if necessary. There should be no large company logos or slogans, no low cut or sleeveless tops and girls should not display a bare midriff. A light raincoat and suncream are also advisable. Pupils should not bring cumbersome or expensive equipment (ipods etc) with them. Pupils who arrive at school incorrectly dressed may not be allowed to take part in the trip.

Lunch will be provided for all pupils at the centre - there will be a choice of hot meals, salad and a vegetarian option. It is a long day and lunch for some will be quite early so it would be a good idea to bring a small snack for later in the day if your child is likely to need it. A small bottle of water would also be useful.

Cont/d.....



Year 9 Activity Day Isle of Wight - Monday September 26 2011

Name of pupil _____

House (please circle) GRANT LATTER SMITH WHITCOMBE

Tutor (please circle) Mr Ansell Mr Herbert Mrs Farmer Mr Crénel Mr Baker Mr Jordan
Mr Disley Miss Murray-Bruce Mrs Bates Mr Thomas Mrs Gozalbez Mrs Carter

My son/daughter will be collected/travel home

*a) from school at 5.30 pm

*b) from the IOW ferry terminal at 5.15 pm approx.

*Please delete the one which does NOT apply. I enclose a completed consent form (please tick)

Signature _____ Date _____
(Parent/Guardian)

All pupils need to arrive in school **by 8.15 am on Monday 26 September**. They should register immediately in their tutor groups in the normal venues and they will then be escorted to the Isle of Wight ferry terminal in time to catch the 9.00 am ferry to Fishbourne. The crossing takes 45 minutes. We will be met by coaches in Fishbourne and it is then a 30 minute coach ride to the centre at Bembridge. At the end of the day we shall be returning on the 4.30 pm Ferry from Fishbourne and so **pupils should be back at school for 5.30 pm**. Pupils will be dismissed from school at 5.30 pm, so if you are collecting your child please be at school by this time. If your son/daughter normally travels home via Portsmouth Harbour Station you may well prefer that they leave the main party at the Ferry Terminal, rather than walk back into school. If this is the case, please make sure you complete the return slip appropriately. These pupils will be dismissed at the ferry terminal upon our return at approximately 5.15pm. If you live on the Isle of Wight and would prefer your son or daughter to meet us at Fishbourne or for them to go directly to the centre, please contact me by email.

Please fill in and return the reply slip (**retaining the main part of this letter for information**) together with the completed consent form. These should be returned to your child's tutor by **Thursday 8 September**. Please note that no pupil may participate in a school trip without having returned a completed tear-off slip and a completed, signed consent form.

I hope that the sun will shine and that the pupils will enjoy and benefit from this venture.

N G Waters
Head of Years 9 -11

Check list

- Consent form - **fully completed and signed**
- Reply slip **completed** (including details of travel arrangements) and **signed**

Parental Consent and Information Form

This completed consent/information form must be with the Trip Leader by the date specified in the covering letter, otherwise the pupil will be unable to be included in the party.

Title of Trip:	Year 9 Activities Day on the Isle of Wight	Date:	Monday 26 September 2011
Pupil Details			
Pupil's full name:		Date of birth:	
Home address and contact address (if different):			
In an emergency I can be contacted as follows:	Home Tel:		Work Tel:
	Mobile:		email
If not available, please contact the following person:		Tel:	

Medical Information: Please tick Yes or No for each question and give details for each 'Yes'			
Does your child:	NO	YES	DETAILS
suffer from any allergy to food, medication, fur, bee sting etc.?			
currently receive treatment for or take any medication for or suffer from any medical condition?			
carry an inhaler, epipen, insulin kit or other? If yes, please ensure that a second labelled inhaler, epipen etc. is given to the Trip Leader for safe keeping.			
have any special dietary requirements?			
suffer from vertigo (fear of heights)?			
suffer from travel or motion sickness?			
Is there any physical activity your child may not participate in?			

Please Turnover

		NO	YES	DETAILS
Has your child had any recent illness or injury? If yes, please give details of what and when.				
Has your child had a tetanus injection in the last 10 years?				
Contact details for doctor: Name:	Address:		Tel:	
Please add any additional information you may consider the school should know. Please feel free to contact the Trip Leader if you would like to discuss particular needs more fully.				
Please ensure that you inform the Trip Leader of any changes to this information before the start of the trip.				
Conduct during the Trip				
<p>Pupils are expected to obey instructions given by the staff of any establishment visited, and activity instructors, as well as teachers. Normal school rules apply. In the very unlikely event that a pupil fails to comply, staff reserve the right to remove a pupil from a trip and make arrangements for their return home at parents' expense. In this situation no refund of trip fees would be payable.</p> <p>Pupils are expected to take responsibility of all belongings, especially valuables, in accordance with arrangements specific to the trip. These are not covered by the school insurance policy.</p>				
Consent Declaration				
<p>I, being the parent/guardian of the child named at the head of this form, give consent for him/her to attend the proposed activity.</p> <p>I have read and understood the expected code of conduct and agree that my son or daughter will abide by these instructions.</p> <p>I realise that in some cases the activities offered have some risk involved which may be of a type not encountered during normal life and that this risk whilst small, cannot be eliminated without making the activity pointless. Portsmouth Grammar School has done its utmost to minimise and manage these risks.</p> <p>I give consent for him/her to receive emergency medical treatment, including anaesthetic and/or blood transfusion, as considered necessary by any medical doctor present, should the need arise. I have informed the school of all medical conditions or treatments that he/she suffers from or requires to maintain health. I agree to inform the group leader of any change in medical condition.</p> <p>I am aware that the school has a detailed policy on the safe running of educational visits, which can viewed on the school website.</p> <p>Name: _____</p> <p>Signature and date: _____</p> <p>Relationship to child: _____</p> <p>Please return the signed form to the Trip Leader</p>				