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To: Year 11 Parents

Please disregard if you have informed me of your son/daughter's work experience plans

Dear Parents

Work Experience

According to our records your son or daughter has yet to inform us of their work experience plans for the summer.

I know that finding placements can sometimes be difficult and that the focus for Year 11 is also on GCSEs, but a rewarding work experience can be invaluable in terms of personal development, is an indication of interest and involvement when it comes to university application and is expected for entry into the Sixth Form at PGS.

It should be stressed that "work experience" is a broad term and should not be taken as meaning that contact should necessarily be with a professional. The universities will be, for example, more impressed by a week's work in an old people's home than a week "shadowing" a consultant. Community involvement in clubs or other organisations is equally valuable and will count as work experience, as will paid summer work.

It may be that arrangements have been made, but you have yet to inform me. If so, could you please complete and return to me the Work Experience Parental Consent Form, a copy of which can be found in the Year 9-11 Information section of the School's website.

If you would like to discuss any aspect of work experience or would like advice with choosing a placement, please contact the careers office. If you are in a position to offer a placement to one of our pupils, even for a limited time, we would be delighted to hear from you.

Yours sincerely

A R Hogg
Head of Careers