



## THE PORTSMOUTH GRAMMAR SCHOOL

Headmaster: James Priory MA

*ndg/jaw*

4 March 2011

To Parent and Year 13 Pupils

Dear Parents and Year 13 Pupils

A Level Pupils in Year 13 will receive their AS modular results on Thursday 10 March. These results will be available for collection from the Sixth Form Centre from 0830. Pupils will also be provided with two forms which explain the process for retaking some of these exams and the process for submitting enquiries and appeals if necessary. As set out on the retake form, pupils are requested to seek the approval of their subject teacher and relevant Head of Department for each subject and submit the form to Miss Read (in E7) by Wednesday 16 March.

Heads of Houses, Heads of Departments, subject teachers, Tutors and the Sixth Form Team will all be readily available for consultation and advice to deal with any questions over performance, grade boundaries, retake issues, the requesting of remarks or the return of examination scripts. The communication process between pupils and teachers is particularly important in the days ahead.

In addition, the results may well provide greater clarity with regard to pupils' university entrance and UCAS offers. It is essential that pupils continue to seek advice from all sources, in particular Dr Peter Galliver, when considering making firm first and second choices. The selection of realistic second choice (or 'insurance') offers needs particularly careful consideration.

Please do not hesitate to get in touch if you have any concerns about this process.

Yours sincerely

**N D Gallop**

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*Founded by William Smith MD, 1732*