

31 January 2012

Dear Parents

**Year 11 and 12 Drama Theatre Trip - Tuesday 6 March 2012**

I have booked tickets for Year 11 pupils studying Drama at GCSE and the AS Drama group to see the early afternoon performance of *DNA* by Dennis Kelly at the Salisbury Playhouse. This is a production by Hull Truck, one of Britain's most exciting companies and will be an inspiring piece for pupils to see. As many of the Year 11 pupils are currently working on scene from the play, and most of the Year 12's are also familiar with it, this will be a particularly useful theatre trip for them to take part in. Both Year 11's and Year 12's have to write about a performance in their written examinations.

We will be leaving school at 13.00 and returning to school at approximately 16.30. We will travel by coach and will return to school by coach.

The cost of the trip is £15 which includes the cost of travel and of the theatre ticket. Pupils should bring with them enough money to buy a programme. It is helpful if they bring a mobile telephone to contact you in case of delays on the return journey. They should wear school uniform on the trip.

If you need to contact me during the trip I can be contacted on 07919956484, except during the performance itself.

Please ensure that the medical centre has been informed of any change to your son/daughter's medical circumstances by telephoning the medical centre on 023 92364243 or by email [medical@pgs.org.uk](mailto:medical@pgs.org.uk)

Yours faithfully

Mark Smith  
Director of Drama



To: Mark Smith, Drama Department, The Portsmouth Grammar School, High Street, Portsmouth

**Year 11 and 12 Drama Theatre Trip- Tuesday 6 March 2012**

Name of Pupil \_\_\_\_\_ Tutor/House \_\_\_\_\_

I am happy for my son/daughter to attend the above production of *DNA* and I agree to the amount of £15 being added to my school account.

Signature \_\_\_\_\_ Date \_\_\_\_\_  
(Parent/Guardian)

CONFIDENTIAL  
WHEN COMPLETED  
PLEASE SHRED  
AFTER USE

### Parental Consent and Information Form

This completed consent/information form must be with the Trip Leader by the date specified in the covering letter, otherwise the pupil will be unable to be included in the party.

<b>Title of Trip:</b>	Year 11 and 12 Drama Theatre Trip	<b>Date:</b>	Tuesday 6 March 2012
<b>Pupil Details</b>			
Pupil's full name:		Date of birth:	
Home address and contact address (if different):			
In an emergency I can be contacted as follows:	Home Tel:		Work Tel:
	Mobile:		email
If not available, please contact the following person:		Tel:	

<b>Medical Information: Please tick Yes or No for each question and give details for each 'Yes'</b>			
Does your child:	NO	YES	DETAILS
suffer from any allergy to food, medication, fur, bee sting etc.?			
currently receive treatment for <b>or</b> take any medication for <b>or</b> suffer from any medical condition?			
carry an inhaler, epipen, insulin kit or other? If yes, please ensure that a second labelled inhaler, epipen etc. is given to the Trip Leader for safe keeping.			
have any special dietary requirements?			
suffer from vertigo (fear of heights)?			
suffer from travel or motion sickness?			
Is there any physical activity your child may not participate in?			

Please Turnover

		NO	YES	DETAILS
Has your child had any recent illness or injury? If yes, please give details of what and when.				
Has your child had a tetanus injection in the last 10 years?				
Contact details for doctor: Name:	Address:		Tel:	
Please add any additional information you may consider the school should know. Please feel free to contact the Trip Leader if you would like to discuss particular needs more fully.				
<b>Please ensure that you inform the Trip Leader of any changes to this information before the start of the trip.</b>				
<b>Conduct during the Trip</b>				
<p>Pupils are expected to obey instructions given by the staff of any establishment visited, and activity instructors, as well as teachers. Normal school rules apply. In the very unlikely event that a pupil fails to comply, staff reserve the right to remove a pupil from a trip and make arrangements for their return home at parents' expense. In this situation no refund of trip fees would be payable.</p> <p>Pupils are expected to take responsibility of all belongings, especially valuables, in accordance with arrangements specific to the trip. These are not covered by the school insurance policy.</p>				
<b>Consent Declaration</b>				
<p>I, being the parent/guardian of the child named at the head of this form, give consent for him/her to attend the proposed activity.</p> <p>I have read and understood the expected code of conduct and agree that my son or daughter will abide by these instructions.</p> <p>I realise that in some cases the activities offered have some risk involved which may be of a type not encountered during normal life and that this risk whilst small, cannot be eliminated without making the activity pointless. Portsmouth Grammar School has done its utmost to minimise and manage these risks.</p> <p>I give consent for him/her to receive emergency medical treatment, including anaesthetic and/or blood transfusion, as considered necessary by any medical doctor present, should the need arise. I have informed the school of all medical conditions or treatments that he/she suffers from or requires to maintain health. I agree to inform the group leader of any change in medical condition.</p> <p>I am aware that the school has a detailed policy on the safe running of educational visits, which can viewed on the school website.</p>				
Name: _____				
Signature and date: _____				
Relationship to child: _____				
Please return the signed form to the Trip Leader				