

23 January 2012

Dear Parents

Upper Sixth Late Modern History trip to 'Russia and its Rulers 1855-1964' Conference, Logan Hall, London, Thursday 22 March 2012 (Amended Version)

Further to my letter of the 23 January regarding the above trip, the cost of trip has had to be amended to £37. All other details remain as below.

Miss Rickard, Mrs Black and myself, plan to take all members of the Upper Sixth Late Modern sets to London on Thursday 22 March to a conference organised by The A Level Conference Company on the topic of Russia and its Rulers 1855-1964, to be held at the Logan Hall in the Institute of Education in near Russell Square, London. The conference combines lectures by well known experts in the field, as well as a session on exam technique led by a Principal Examiner. The day should be very worthwhile and directly beneficial to the students, covering one of their core A2 modules.

Travel will be by train on a group ticket, leaving Portsmouth Harbour station at **0845**, and returning on the 1615 train that arrives back at in Portsmouth at **1802**. Pupils must meet at the Portsmouth Harbour train station no later than **0815**. It may be possible for students to join/leave the train at other stations but I would ask parents to authorise this in writing on the return slip below. For lunch, students should either bring a packed lunch or avail themselves of one of the eating establishments in the vicinity.

Cont/d.....



Please return to: Miss A Cross, History Dept, The Portsmouth Grammar School

Upper Sixth Late Modern History trip to 'Russia and its Rulers 1855-1964' Conference, Logan Hall, London, Thursday 22 March 2012

Pupil Name _____ Tutor _____

I am happy for my son/daughter to attend the above conference. Please add the amount of £37 to my school account

Please circle and/or complete the following options as appropriate

Outward journey

- * My son / daughter will be meeting Ms Cross at Portsmouth Harbour station at
- * My son/daughter will be getting on the train at _____ and will then report to Ms Cross once on the train.

Return journey

- My son/ daughter will be returning to Portsmouth Harbour station
- My son/ daughter will be returning to _____ station and alighting here to return home

Signed _____ Date _____

(Parent/Guardian)

Dress should be non-uniform but not scruffy, and the total cost including travel and the conference fee will be £37 which will be deducted from this term's school fees. I would be very grateful if the tear off slip below and the attached medical/consent form could be completed and returned to me as soon as possible.

Please ensure that the medical centre has been informed of any change to your son/daughter's medical circumstances by telephoning the medical centre on 023 92364243 or by email medical@pgs.org.uk

If you have any questions or queries regarding the above trip please contact me at a.cross@pgs.org.uk

Yours sincerely

A Cross
History Department

CONFIDENTIAL
WHEN COMPLETED
PLEASE SHRED
AFTER USE

Parental Consent and Information Form

This completed consent/information form must be with the Trip Leader by the date specified in the covering letter, otherwise the pupil will be unable to be included in the party.

Title of Trip:	Upper Sixth Late Modern History trip to 'Russia and its Rulers 1855-1964' Conference, Logan Hall, London,		Date:	Thursday 22 March 2012
Pupil Details				
Pupil's full name:			Date of birth:	
Home address and contact address (if different):				
In an emergency I can be contacted as follows:	Home Tel:		Work Tel:	
	Mobile:		email	
If not available, please contact the following person:			Tel:	

Medical Information: Please tick Yes or No for each question and give details for each 'Yes'			
Does your child:	NO	YES	DETAILS
suffer from any allergy to food, medication, fur, bee sting etc.?			
currently receive treatment for or take any medication for or suffer from any medical condition?			
carry an inhaler, epipen, insulin kit or other? If yes, please ensure that a second labelled inhaler, epipen etc. is given to the Trip Leader for safe keeping.			
have any special dietary requirements?			
suffer from vertigo (fear of heights)?			
suffer from travel or motion sickness?			
Is there any physical activity your child may not participate in?			

Please Turnover

		NO	YES	DETAILS
Has your child had any recent illness or injury? If yes, please give details of what and when.				
Has your child had a tetanus injection in the last 10 years?				
Contact details for doctor: Name:	Address:		Tel:	
Please add any additional information you may consider the school should know. Please feel free to contact the Trip Leader if you would like to discuss particular needs more fully.				
Please ensure that you inform the Trip Leader of any changes to this information before the start of the trip.				
Conduct during the Trip				
<p>Pupils are expected to obey instructions given by the staff of any establishment visited, and activity instructors, as well as teachers. Normal school rules apply. In the very unlikely event that a pupil fails to comply, staff reserve the right to remove a pupil from a trip and make arrangements for their return home at parents' expense. In this situation no refund of trip fees would be payable.</p> <p>Pupils are expected to take responsibility of all belongings, especially valuables, in accordance with arrangements specific to the trip. These are not covered by the school insurance policy.</p>				
Consent Declaration				
<p>I, being the parent/guardian of the child named at the head of this form, give consent for him/her to attend the proposed activity.</p> <p>I have read and understood the expected code of conduct and agree that my son or daughter will abide by these instructions.</p> <p>I realise that in some cases the activities offered have some risk involved which may be of a type not encountered during normal life and that this risk whilst small, cannot be eliminated without making the activity pointless. Portsmouth Grammar School has done its utmost to minimise and manage these risks.</p> <p>I give consent for him/her to receive emergency medical treatment, including anaesthetic and/or blood transfusion, as considered necessary by any medical doctor present, should the need arise. I have informed the school of all medical conditions or treatments that he/she suffers from or requires to maintain health. I agree to inform the group leader of any change in medical condition.</p> <p>I am aware that the school has a detailed policy on the safe running of educational visits, which can viewed on the school website.</p>				
Name: _____				
Signature and date: _____				
Relationship to child: _____				
Please return the signed form to the Trip Leader				