

05 January 2012

Dear Parents

**Year 9 History Trip to the National Army Museum London - Thursday 9 February 2012**

Thank you for returning your form for this activity. I am now in a position to give you some further details about the trip.

Your child has been allocated a place on the trip to the **National Army Museum** in London. The coach will be leaving PGS at **0830** prompt so pupils will be required to register at **0820** in the Middle School Common Room, and will be leaving the museum at 1415 giving an estimated return time of **1600-1630**. While at the museum, pupils will have an interactive presentation from the Museum staff, as well as having some time to view the excellent and extensive museum displays and completing a question sheet relevant to the study of the Great War. Pupils will be wearing school uniform and should also bring along:

A packed lunch

A pen/pencil and notebook

A mobile phone in case we are significantly delayed on our return journey

I would also be very grateful if you could complete and sign the attached consent and medical form, and return it to your child's History teacher **no later than Monday 23 January**.

Should you have any queries or questions in the meantime, please feel free to contact me at [s.lemieux@pgs.org.uk](mailto:s.lemieux@pgs.org.uk). My thanks again for your support of what should be a most worthwhile trip.

Yours sincerely

S Lemieux  
Head of History and Politics

## Parental Consent and Information Form

This completed consent/information form must be with the Trip Leader by the date specified in the covering letter, otherwise the pupil will be unable to be included in the party.

<b>Title of Trip:</b>	<b>Year 9 History Trip to the National Army Museum London</b>	<b>Date:</b>	<b>Thursday 9 February 2012</b>
<b>Pupil Details</b>			
Pupil's full name:		Date of birth:	
Home address and contact address (if different):			
In an emergency I can be contacted as follows:	Home Tel:		Work Tel:
	Mobile:		email
If not available, please contact the following person:		Tel:	

<b>Medical Information: Please tick Yes or No for each question and give details for each 'Yes'</b>			
Does your child:	NO	YES	DETAILS
suffer from any allergy to food, medication, fur, bee sting etc.?			
currently receive treatment for <b>or</b> take any medication for <b>or</b> suffer from any medical condition?			
carry an inhaler, epipen, insulin kit or other? If yes, please ensure that a second labelled inhaler, epipen etc. is given to the Trip Leader for safe keeping.			
have any special dietary requirements?			
suffer from vertigo (fear of heights)?			
suffer from travel or motion sickness?			
Is there any physical activity your child may not participate in?			

Please Turnover

		NO	YES	DETAILS
Has your child had any recent illness or injury? If yes, please give details of what and when.				
Has your child had a tetanus injection in the last 10 years?				
Contact details for doctor: Name:	Address:		Tel:	
Please add any additional information you may consider the school should know. Please feel free to contact the Trip Leader if you would like to discuss particular needs more fully.				
<b>Please ensure that you inform the Trip Leader of any changes to this information before the start of the trip.</b>				
<b>Conduct during the Trip</b>				
<p>Pupils are expected to obey instructions given by the staff of any establishment visited, and activity instructors, as well as teachers. Normal school rules apply. In the very unlikely event that a pupil fails to comply, staff reserve the right to remove a pupil from a trip and make arrangements for their return home at parents' expense. In this situation no refund of trip fees would be payable.</p> <p>Pupils are expected to take responsibility of all belongings, especially valuables, in accordance with arrangements specific to the trip. These are not covered by the school insurance policy.</p>				
<b>Consent Declaration</b>				
<p>I, being the parent/guardian of the child named at the head of this form, give consent for him/her to attend the proposed activity.</p> <p>I have read and understood the expected code of conduct and agree that my son or daughter will abide by these instructions.</p> <p>I realise that in some cases the activities offered have some risk involved which may be of a type not encountered during normal life and that this risk whilst small, cannot be eliminated without making the activity pointless. Portsmouth Grammar School has done its utmost to minimise and manage these risks.</p> <p>I give consent for him/her to receive emergency medical treatment, including anaesthetic and/or blood transfusion, as considered necessary by any medical doctor present, should the need arise. I have informed the school of all medical conditions or treatments that he/she suffers from or requires to maintain health. I agree to inform the group leader of any change in medical condition.</p> <p>I am aware that the school has a detailed policy on the safe running of educational visits, which can viewed on the school website.</p> <p>Name: _____</p> <p>Signature and date: _____</p> <p>Relationship to child: _____</p> <p>Please return the signed form to the Trip Leader</p>				