

13 January 2012

Dear Parents

Year 9 - 13 Classics Trip to London - Saturday 25 February 2012

On Saturday 25 February, the Classics Department is organizing a trip to London to visit the British Museum.

On arrival in London, we shall spend some time in the British Museum looking at a variety of exhibits. Those studying Classical Civilisation in Years 10 & 11 will concentrate on artefacts related to Greek social life, the theatre and the Olympic Games. Those studying Latin and Greek will have an opportunity to look at inscriptions and artefacts from a variety of periods of Classical history. Each group will have a guided tour of exhibits related to their areas of study as well as an opportunity to look at other displays of interest independently.

In the afternoon we will walk down to the Covent Garden area where pupils will be allowed to spend some time shopping provided that a) they stay in groups of at least four b) they keep in regular contact with members of staff. (A map will be provided. There will be a mobile contact number and an agreed rendezvous point.) There will also be an optional visit to the National Portrait Gallery.

Pupils should arrive at Portsmouth Harbour station by 09.00 for a 09.15 departure, returning to Portsmouth at approximately 19.33 (by the 18.00 train). Pupils should provide themselves with a packed lunch. The cost of the trip will be £12. Please do not hesitate to contact me if you have any questions about this trip.

If you wish your son/daughter to take part in the trip please fill in the slip below and the accompanying medical form and return to me as soon as possible and **by 30 January at the latest**. Please ensure that the medical centre has been informed of any change to your son/daughter's medical circumstances by telephoning the medical centre on 023 92364243 or by email medical@pgs.org.uk

Available places are limited.

Yours sincerely

B P Lister
Head of Classics



To: Mr. B P Lister, Head of Classics, The Portsmouth Grammar School (as soon as possible)

Year 9- 13 Classics Trip to London- Saturday 25 February 2012

Name of pupil _____ Year:/Tutor Group _____

I would like my daughter/son to take part in the trip to London on 25 February. I give permission for £12 to be added to my school account.

Signature _____ **Date** _____
(Parent/Guardian)

Parental Consent and Information Form

This completed consent/information form must be with the Trip Leader by the date specified in the covering letter, otherwise the pupil will be unable to be included in the party.

Title of Trip:	Year 9-13 Classics Trip to London	Date:	Saturday 25 February 2012
Pupil Details			
Pupil's full name:		Date of birth:	
Home address and contact address (if different):			
In an emergency I can be contacted as follows:	Home Tel:		Work Tel:
	Mobile:		email
If not available, please contact the following person:		Tel:	

Medical Information: Please tick Yes or No for each question and give details for each 'Yes'			
Does your child:	NO	YES	DETAILS
suffer from any allergy to food, medication, fur, bee sting etc.?			
currently receive treatment for or take any medication for or suffer from any medical condition?			
carry an inhaler, epipen, insulin kit or other? If yes, please ensure that a second labelled inhaler, epipen etc. is given to the Trip Leader for safe keeping.			
have any special dietary requirements?			
suffer from vertigo (fear of heights)?			
suffer from travel or motion sickness?			
Is there any physical activity your child may not participate in?			

Please Turnover

		NO	YES	DETAILS
Has your child had any recent illness or injury? If yes, please give details of what and when.				
Has your child had a tetanus injection in the last 10 years?				
Contact details for doctor: Name:	Address:		Tel:	
Please add any additional information you may consider the school should know. Please feel free to contact the Trip Leader if you would like to discuss particular needs more fully.				
Please ensure that you inform the Trip Leader of any changes to this information before the start of the trip.				
Conduct during the Trip				
<p>Pupils are expected to obey instructions given by the staff of any establishment visited, and activity instructors, as well as teachers. Normal school rules apply. In the very unlikely event that a pupil fails to comply, staff reserve the right to remove a pupil from a trip and make arrangements for their return home at parents' expense. In this situation no refund of trip fees would be payable.</p> <p>Pupils are expected to take responsibility of all belongings, especially valuables, in accordance with arrangements specific to the trip. These are not covered by the school insurance policy.</p>				
Consent Declaration				
<p>I, being the parent/guardian of the child named at the head of this form, give consent for him/her to attend the proposed activity.</p> <p>I have read and understood the expected code of conduct and agree that my son or daughter will abide by these instructions.</p> <p>I realise that in some cases the activities offered have some risk involved which may be of a type not encountered during normal life and that this risk whilst small, cannot be eliminated without making the activity pointless. Portsmouth Grammar School has done its utmost to minimise and manage these risks.</p> <p>I give consent for him/her to receive emergency medical treatment, including anaesthetic and/or blood transfusion, as considered necessary by any medical doctor present, should the need arise. I have informed the school of all medical conditions or treatments that he/she suffers from or requires to maintain health. I agree to inform the group leader of any change in medical condition.</p> <p>I am aware that the school has a detailed policy on the safe running of educational visits, which can viewed on the school website.</p> <p>Name: _____</p> <p>Signature and date: _____</p> <p>Relationship to child: _____</p> <p>Please return the signed form to the Trip Leader</p>				