

25 May 2011

Dear Parents

Year 8 Visit to Fishbourne Roman Palace – Thursday 30 June

On **Thursday 30 June** the Classics Department has arranged a visit for Year 8 pupils to Fishbourne Roman Palace and we hope very much that all will be able to attend.

In relation to our study of the history of Rome and the occupation of Britain, we shall be exploring all aspects of the site and its history. To complement this, pupils will be divided into groups to take part in workshops especially organized and run by the Education Officers at the museum as well as seeing a documentary on the history of the site. They will have the opportunity to look closely at original Roman artifacts and see how archeological evidence from the site has helped improve our understanding of the way the Romans lived.

In addition, many of the pupils will be performing plays they have devised on the Roman history topics we have covered this year. In short, we are planning a celebration of all aspects of Roman life and culture in a Roman setting and I hope it will be a very enjoyable and worthwhile trip.

The cost of the trip including transport, entrance fees and workshops will be **£10**. Pupils will depart after morning registration and return shortly before the end of the school day. They should bring a packed lunch. Further details will be circulated nearer the time. If parents wish to drop off or collect their pupils direct from Fishbourne, I would be grateful if they could email me in advance to confirm any arrangements. We expect to arrive at Fishbourne at 9 30 am and depart at approximately 3 00 pm.

If you have any questions in relation to this trip, please do not hesitate to contact me by email b.lister@pgs.org.uk or by phone.

I hope very much you will allow your son/daughter to take part in this event. Replies should be forwarded to **their Latin teacher** by **Wednesday 15 June**.

Yours sincerely

B P Lister
Head of Classics



To: Latin Teacher, Classics Department, The Portsmouth Grammar School (by **Wednesday 15 June**)

Year 8 Visit to Fishbourne Roman Palace Thursday 30 June 2011

Pupil Name: _____ Tutor: _____

*I do/ *do not give permission for my son/daughter to take part in the visit to Fishbourne Roman Palace on **Thursday 30 June**. I authorize **£10** to be added to my school account towards the cost of the outing.

Signature: _____ Date: _____
(Parent/Guardian)

Parental Consent and Information Form

This completed consent/information form must be with the Trip Leader by the date specified in the covering letter, otherwise the pupil will be unable to be included in the party.

Title of Trip:	Year 8 Visit to Fishbourne Roman Palace	Date:	Thursday 30 June 2011
Pupil Details			
Pupil's full name:		Date of birth:	
Home address and contact address (if different):			
In an emergency I can be contacted as follows:	Home Tel:		Work Tel:
	Mobile:		email
If not available, please contact the following person:		Tel:	

Medical Information: Please tick Yes or No for each question and give details for each 'Yes'			
Does your child:	NO	YES	DETAILS
suffer from any allergy to food, medication, fur, bee sting etc.?			
currently receive treatment for or take any medication for or suffer from any medical condition?			
carry an inhaler, epipen, insulin kit or other? If yes, please ensure that a second labelled inhaler, epipen etc. is given to the Trip Leader for safe keeping.			
have any special dietary requirements?			
suffer from vertigo (fear of heights)?			
suffer from travel or motion sickness?			
Is there any physical activity your child may not participate in?			

Please Turnover

		NO	YES	DETAILS
Has your child had any recent illness or injury? If yes, please give details of what and when.				
Has your child had a tetanus injection in the last 10 years?				
Contact details for doctor: Name:	Address:		Tel:	
Please add any additional information you may consider the school should know. Please feel free to contact the Trip Leader if you would like to discuss particular needs more fully.				
Please ensure that you inform the Trip Leader of any changes to this information before the start of the trip.				
Conduct during the Trip				
<p>Pupils are expected to obey instructions given by the staff of any establishment visited, and activity instructors, as well as teachers. Normal school rules apply. In the very unlikely event that a pupil fails to comply, staff reserve the right to remove a pupil from a trip and make arrangements for their return home at parents' expense. In this situation no refund of trip fees would be payable.</p> <p>Pupils are expected to take responsibility of all belongings, especially valuables, in accordance with arrangements specific to the trip. These are not covered by the school insurance policy.</p>				
Consent Declaration				
<p>I, being the parent/guardian of the child named at the head of this form, give consent for him/her to attend the proposed activity.</p> <p>I have read and understood the expected code of conduct and agree that my son or daughter will abide by these instructions.</p> <p>I realise that in some cases the activities offered have some risk involved which may be of a type not encountered during normal life and that this risk whilst small, cannot be eliminated without making the activity pointless. Portsmouth Grammar School has done its utmost to minimise and manage these risks.</p> <p>I give consent for him/her to receive emergency medical treatment, including anaesthetic and/or blood transfusion, as considered necessary by any medical doctor present, should the need arise. I have informed the school of all medical conditions or treatments that he/she suffers from or requires to maintain health. I agree to inform the group leader of any change in medical condition.</p> <p>I am aware that the school has a detailed policy on the safe running of educational visits, which can be viewed on the school website.</p> <p>Name: _____</p> <p>Signature and date: _____</p> <p>Relationship to child: _____</p> <p>Please return the signed form to the Trip Leader</p>				