

20 April 2011

Dear Parent

Year 7 Geography Field Trip to 'Countryside Live' at Sparsholt College - Friday 13 May 2011

As part of the Year 7 Geography syllabus, your son or daughter will be visiting the "Countryside Live 2011" event at Sparsholt College, Winchester on **Friday 13 May**. Countryside Live is a country fair that enables youngsters to experience a taste of the countryside. Countryside related organisations will be providing hands-on activities for the young people including food and farming, animals, conservation, game-keeping, rural skills and crafts and country sports and leisure. This day is a very worthwhile and fun educational experience.

Arrangements: On Friday 13 May after normal registration the pupils will be taken to the coaches. We will depart from school at about 0915 and return by 1545, traffic permitting. The pupils will be outside all day and since the weather could well be warm and sunny or wet and windy, your son/daughter must bring the following equipment:

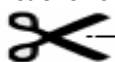
- Comfortable and **warm** clothing – t-shirt/sweatshirt/trousers
- Sturdy shoes/boots/trainers, with a good grip – **be prepared for mud!**
- **Waterproof** clothing is **ESSENTIAL** (jacket and trousers if possible)
- Gloves and (sun) hat
- Packed lunch and **drinks for the full day** (there will be no opportunity to buy food at the event)

All the equipment should be carried in a small individual rucksack. Entry to the event is free but there is a small charge of **£8** to cover transport by coach. Please return this to your child's **Geography Teacher** with the consent forms (included), and indicate on the slip below whether you would like the amount to be added to the school bill or you would like to pay it now.

If there are any problems or queries concerning these arrangements, please contact me at school.

Yours sincerely

Miss F J Nicholson
Teacher of Geography



To: Geography Teacher The Portsmouth Grammar School

Name of Pupil _____ Tutor Group _____

Please add the £8 cost to the school bill / * I enclose cash / cheque for £8 (payable to 'The Portsmouth Grammar School') (* Please delete as appropriate)

Signed _____ Date _____

(Parent/ Guardian)

Parental Consent and Information Form

This completed consent/information form must be with the Trip Leader by the date specified in the covering letter, otherwise the pupil will be unable to be included in the party.

Title of Trip:	Year 7 Geography Trip to Countryside Live at Sparsholt College	Date:	Friday 13 May 2011
Pupil Details			
Pupil's full name:		Date of birth:	
Home address and contact address (if different):			
In an emergency I can be contacted as follows:	Home Tel:		Work Tel:
	Mobile:		email
If not available, please contact the following person:		Tel:	

Medical Information: Please tick Yes or No for each question and give details for each 'Yes'			
Does your child:	NO	YES	DETAILS
suffer from any allergy to food, medication, fur, bee sting etc.?			
currently receive treatment for or take any medication for or suffer from any medical condition?			
carry an inhaler, epipen, insulin kit or other? If yes, please ensure that a second labelled inhaler, epipen etc. is given to the Trip Leader for safe keeping.			
have any special dietary requirements?			
suffer from vertigo (fear of heights)?			
suffer from travel or motion sickness?			
Is there any physical activity your child may not participate in?			

Please Turnover

		NO	YES	DETAILS
Has your child had any recent illness or injury? If yes, please give details of what and when.				
Has your child had a tetanus injection in the last 10 years?				
Contact details for doctor: Name:	Address:		Tel:	
Please add any additional information you may consider the school should know. Please feel free to contact the Trip Leader if you would like to discuss particular needs more fully.				
Please ensure that you inform the Trip Leader of any changes to this information before the start of the trip.				
Conduct during the Trip				
<p>Pupils are expected to obey instructions given by the staff of any establishment visited, and activity instructors, as well as teachers. Normal school rules apply. In the very unlikely event that a pupil fails to comply, staff reserve the right to remove a pupil from a trip and make arrangements for their return home at parents' expense. In this situation no refund of trip fees would be payable.</p> <p>Pupils are expected to take responsibility of all belongings, especially valuables, in accordance with arrangements specific to the trip. These are not covered by the school insurance policy.</p>				
Consent Declaration				
<p>I, being the parent/guardian of the child named at the head of this form, give consent for him/her to attend the proposed activity.</p> <p>I have read and understood the expected code of conduct and agree that my son or daughter will abide by these instructions.</p> <p>I realise that in some cases the activities offered have some risk involved which may be of a type not encountered during normal life and that this risk whilst small, cannot be eliminated without making the activity pointless. Portsmouth Grammar School has done its utmost to minimise and manage these risks.</p> <p>I give consent for him/her to receive emergency medical treatment, including anaesthetic and/or blood transfusion, as considered necessary by any medical doctor present, should the need arise. I have informed the school of all medical conditions or treatments that he/she suffers from or requires to maintain health. I agree to inform the group leader of any change in medical condition.</p> <p>I am aware that the school has a detailed policy on the safe running of educational visits, which can viewed on the school website.</p>				
Name _____				
Signature and date _____				
Relationship to child: _____				
Please return the signed form to the Trip Leader				