

05 May 2011

Dear Parents

Year 12 A2 Geography Visit to London on Monday 20 June 2011

Your son or daughter will be visiting London on Monday 20 June to study the city as part of their A2 Geography course.

On Monday 20 June we will travel up to London Waterloo from Portsmouth on the train which arrives at 10.33am. Pupils may meet me at Portsmouth and Southsea train station at 08.30 to catch the train at 8.50, or they can join this train at another station and report to me when they are on the train. This train calls at Fratton, Havant, Petersfield, Haslemere, Guildford, Woking and Wimbledon. **They must travel on this train with me and return with me**, catching a connecting train to embark/disembark at one of the above stations if necessary. Once on the train they must find me to register. Please add a note at the bottom of this letter if they are to embark and disembark at a station other than Portsmouth and Southsea.

The day will be spent studying various aspects of the *World Cities and Hazards* A2 unit including the 2012 Olympic site, the O2 Arena, the South Bank and the City of London, as well as a visit to the Thames Barrier. We will aim to leave London around 4pm so return to Portsmouth by 6pm at the latest.

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Please return to: Miss S Stewart, Geography Dept, The Portsmouth Grammar School

Year 12 A2 Geography Visit to London on Monday 20 June 2011

My son/ daughter _____ will be accompanying the Year 12 Geography London trip.

Please circle and/or complete the following options as appropriate

Outward journey

- * My son / daughter will be meeting Miss Stewart at Portsmouth and Southsea station at 0830 for the 08.50 train
- * My son/daughter will be getting on the train at _____ and will then report to Miss Stewart once on the train.

Return journey

- My son/ daughter will be returning to Portsmouth and Southsea station
- My son/ daughter will be returning to station and alighting here to return home

Signed _____ Date _____
(Parent/Guardian)

The students will be outside all day and so they should dress accordingly, ensuring that they bring a waterproof **and** sunscreen as well as plenty to drink. They should bring a packed lunch for the day, (although there will be opportunities to purchase snacks) and writing equipment as well as a notebook. A camera would also be a good idea.

The pupils should purchase their own train tickets to include a London Underground travelcard (or bring an Oyster card with them); this will be the only charge for the day.

Please return the consent form attached to give permission for your son/daughter to attend the trip. If there are any problems or queries concerning these arrangements, please do not hesitate to telephone me at school.

Yours sincerely

Miss S Stewart
Head of Geography

Parental Consent and Information Form

This completed consent/information form must be with the Trip Leader by the date specified in the covering letter, otherwise the pupil will be unable to be included in the party.

Title of Trip:	Year 12 Geography Trip to London	Date:	Monday 20 June 2011
Pupil Details			
Pupil's full name:		Date of birth:	
Home address and contact address (if different):			
In an emergency I can be contacted as follows:	Home Tel:		Work Tel:
	Mobile:		email
If not available, please contact the following person:		Tel:	

Medical Information: Please tick Yes or No for each question and give details for each 'Yes'			
Does your child:	NO	YES	DETAILS
suffer from any allergy to food, medication, fur, bee sting etc.?			
currently receive treatment for or take any medication for or suffer from any medical condition?			
carry an inhaler, epipen, insulin kit or other? If yes, please ensure that a second labelled inhaler, epipen etc. is given to the Trip Leader for safe keeping.			
have any special dietary requirements?			
suffer from vertigo (fear of heights)?			
suffer from travel or motion sickness?			
Is there any physical activity your child may not participate in?			

Please Turnover

		NO	YES	DETAILS
Has your child had any recent illness or injury? If yes, please give details of what and when.				
Has your child had a tetanus injection in the last 10 years?				
Contact details for doctor: Name:	Address:		Tel:	
Please add any additional information you may consider the school should know. Please feel free to contact the Trip Leader if you would like to discuss particular needs more fully.				
Please ensure that you inform the Trip Leader of any changes to this information before the start of the trip.				
Conduct during the Trip				
<p>Pupils are expected to obey instructions given by the staff of any establishment visited, and activity instructors, as well as teachers. Normal school rules apply. In the very unlikely event that a pupil fails to comply, staff reserve the right to remove a pupil from a trip and make arrangements for their return home at parents' expense. In this situation no refund of trip fees would be payable.</p> <p>Pupils are expected to take responsibility of all belongings, especially valuables, in accordance with arrangements specific to the trip. These are not covered by the school insurance policy.</p>				
Consent Declaration				
<p>I, being the parent/guardian of the child named at the head of this form, give consent for him/her to attend the proposed activity.</p> <p>I have read and understood the expected code of conduct and agree that my son or daughter will abide by these instructions.</p> <p>I realise that in some cases the activities offered have some risk involved which may be of a type not encountered during normal life and that this risk whilst small, cannot be eliminated without making the activity pointless. Portsmouth Grammar School has done its utmost to minimise and manage these risks.</p> <p>I give consent for him/her to receive emergency medical treatment, including anaesthetic and/or blood transfusion, as considered necessary by any medical doctor present, should the need arise. I have informed the school of all medical conditions or treatments that he/she suffers from or requires to maintain health. I agree to inform the group leader of any change in medical condition.</p> <p>I am aware that the school has a detailed policy on the safe running of educational visits, which can viewed on the school website.</p> <p>Name: _____</p> <p>Signature and date: _____</p> <p>Relationship to child: _____</p> <p>Please return the signed form to the Trip Leader</p>				